

# 2018 Juneteenth Festival - (South Side Park)

## Vendor Booth

### Information/Application Packet

1. Booth space rental will be **\$35.00.**
2. Vendors must provide their own tables, chairs, canopies, tents, hoses, extension cords, and anything else needed to operate their booth.
3. **Hours will be from 10:00am-5:00pm.** Vendors may set up as early as **7:30am** on the day of the festival, **Saturday, June 16, 2018.** All **food** booths must remain open during the hours of **10:00am-6:00pm.** If you choose to stay past 6:00pm, **you must stay until 8:00pm.**
4. United Community Organization and the city of Magnolia will not be responsible for any accidents, damage, or theft of any property of a vendor.
5. All articles for sale must be clearly marked with the price.
6. All display tables, chairs, signs, etc., must stay in the assigned booth space.
7. The Festival Committee has requested that **NO** toy weapons be sold, including but not limited to guns, knives, marshmallow guns, and swords.
8. **No animals allowed.**
9. Each vendor must complete the attached application and submit to the United Community Organization with payment for booth space no later than **May 31, 2018.**
10. Upon receiving each application, the committee will review it to make sure it meets all criteria. Applications will be processed on a **first come first serve** basis. When approval is given, you will be informed.
11. Upon arriving at the festival, each vendor must check in with the committee member on duty to find their assigned booth space. On Saturday, vendors must have their booths ready for business by **10:00am.**
12. Each vendor is responsible for dismantling and cleaning their booth area after the festival is over on Saturday.

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*If you have any questions concerning the above information, please contact  
Trogenia Turner at (870) 904-5156.*

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**Juneteenth Festival T-shirts are available for purchase at:  
Blackmon's Barber & Beauty Salon.  
Please enclose your application and booth fee and mail to:  
United Community Organization  
P.O. Box 171 • Magnolia, AR 71754**

# 2018 Juneteenth Festival – June 15-17, 2018

## Vendor Application

Contact Person: \_\_\_\_\_  
Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
Address: \_\_\_\_\_ Cell: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PLEASE CHECK ONE:  **Nonprofit Organization**  **For Profit**  
*\*Waived Fee\**

### **NOTE:**

**Please fully review all of the provided pertinent information for Juneteenth Festival vendors.**

*United Community Organization reserves the right to refuse any vendor that does not meet the regulations and guidelines to participate in this event.*

Give a complete description of items to be displayed at the **Juneteenth Festival.**

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**Application Deadline: May 31, 2018**

*\*Applications postmarked after May 31, 2018 should add an additional \$15 to the \$35 fee.\**

I, \_\_\_\_\_, hereby release United Community Organization and/or the city of Magnolia from any accidents, damages, or theft of above said property or properties before or at the time of the Juneteenth Festival.

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*If you have any questions concerning the above information, please contact Trogenia Turner at (870) 904-5156.*

**ALL APPLICATIONS MUST BE MAILED IN**

**Please enclose your application and booth fee and mail to:**

**United Community Organization  
P.O. Box 171 • Magnolia, AR 71754**